

**MINE HILL TOWNSHIP BOARD OF EDUCATION**  
**AGENDA**  
**REGULAR MEETING**  
**May 6, 2024**

**1. Call to Order**

**2. Statement of Compliance**

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 12, 2024, and the Randolph Reporter on January 18, 2024, and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

**3. Roll Call**

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
PRESENT							
ABSENT							

**4. Executive Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m. the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***Note: This closed session will include items in categories \_\_\_\_\_. It may be adjourned while business is conducted in public then reconvened after public business has been completed.***

Motion of: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES							
NO							
ABSTAIN							
RECUSE							

5. Regular Session - \_\_\_\_\_ p.m.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES							
NO							
ABSTAIN							
RECUSE							

6. Flag Salute

7. Mission and Vision

**Vision**

*We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.*

**Mission**

*Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.*

8. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **April 29, 2024**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **April 29, 2024**.

Motion of: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES							
NO							
ABSTAIN							
RECUSE							

9. Correspondence

10. Superintendent's Report

11. Presentations / Reports

- Superintendent to report on District Goals

12. Business Administrator's Report

13. Public Discussion

14. FINANCE *Jennifer Antoncich, Srinivasa Rajagopal, Jennifer Waters,*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the establishment of the Mine Hill Township School District **Petty Cash for the 2024-2025 school year** in the amount of \$750.00, with the approved signatures of the Superintendent and the Business Administrator.

- b. RESOLVED, that the Board of Education renews **Canfield Kids** as the **provider of the Before and After Care Services only** for the 2024-2025 school year per the terms of its proposal and subject to a contractual agreement.
- c. RESOLVED, that the Board of Education authorize the Business Administrator to **solicit Request for Proposals for Professional Development services for Readers Writers Workshop** for the 2024-2025 school year.
- d. RESOLVED, that the Mine Hill Board of Education approves the Business Administrator to **solicit Competitive Contracts for Child Study Consultation Services** for the 2024-2025 school year.
- e. RESOLVED, that the Board of Education authorizes the Business Administrator to **solicit Requests for Proposals through Competitive Contracting for Behavioral Services** for the School Year 2024-2025.
- f. RESOLVED, that the Board of Education authorizes the Business Administrator to **solicit Requests for Proposals through Competitive Contracting for OT Services** for the School Year 2024-2025.

Motion of: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES							
NO							
ABSTAIN							
RECUSE							

## 15. INSTRUCTION & CURRICULUM

*Committee of a Whole*

N/A

## 16. PERSONNEL

*Committee of a Whole*

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves appointing **Nicole Canhoto as a Pre-K Teacher, BA+18 Step 2-3** at a salary of \$59,970.00 with benefits for the 2024-25 school year. To be paid out of Acct # 20.218.100.101.00.000.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves appointing **Mark DiGennaro as the summer painter** not to exceed 100 hours at a gross salary not to exceed \$12,000, no benefits. To be paid out of Acct #: 11-000-262-100-00-103
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Robby Suarez as the Summer Enrichment Administrator** at the rate of \$2,400.00. To be paid out of Acct #: 20.489.200.100.00.000

- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Brittany Ruane to work a total of, not to exceed 40 hours**, at the contracted rate of \$38.00/hour as needed for Pre-School administration from July 1, 2024 through August 29, 2024. To be paid out of Acct #: 20.218.200.176.00.00.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **the following teachers as substitutes for the 2024 Summer Learning Program** at the contracted rate of \$38.00/hour. To be paid out of Acct #: 20.490.100.100.00.000

Employee	Position	Compensation
Stephanie Alfieri	Substitute Teacher	\$38.00/hour
Susan Day	Substitute Teacher	\$38.00/hour

- f. RESOLVED that the Board of Education accepts the recommendation of the Superintendent and approves the **renewal of tenured certificated staff for the 2024-2025 school year** as follows:

Tenured Staff	Certification
Janice Bochiechio	Elementary School Teacher
Diana Carroll	Teacher of Preschool Through Grade 3, Teacher of Students w/Disabilities
Susan Charlton	School Librarian, Educational Media Specialist/Gifted & Talented
Susan Day	Elementary School Teacher
Michelle Eastman	Elementary School Teacher in Grades K-6, Teacher of the Handicapped
Claire Friedland	Teacher of Preschool Through Grade 3
Jessica Giordano	Elementary School Teacher in Grades K-6
Melissa Gusterovic	Elementary School Teacher in Grades K-6
Jessica Gutwein	Elementary School Teacher in Grades K-6
Tabitha Hertz	Elementary School Teacher, Teacher of the Handicapped
Lansing Holman	Teacher of the Handicapped
Melissa Kenny	Elementary School Teacher
Jennifer Ludwig	Elementary School Teacher
Matthew Martyniuk	Elementary School Teacher with Subject Matter Preparation: Science I
Karyl Meehan	Elementary School Teacher
Danielle Mikolay	Elementary School Teacher with Subject Matter Preparation: Mathematics, Teacher of S.S.
Lyndsee Olivo	Elementary School Teacher
Beth Ondish	Elementary School Teacher, Teacher of the Handicapped
Cindy Pyrzynski	Teacher of Physical Education
Dorothy Quinn	Elementary School Teacher
Mark Richardson	Teacher of Music
Cortney Smith	Teacher of Art
Lauren Snarski	School Counselor
Jeffry Steidl	Teacher of Health and Physical Education
Robby Suarez	Elementary School Teacher in Grades K-6

- g. RESOLVED that the Board of Education accepts the recommendation of the Superintendent and approves the **renewal of non-tenured certificated staff for the 2024-2025 school year** as follows:

Non-Tenured Staff	Tenured Date	Certification
Stephanie Alfieri	10-19-2025	Elementary School Teacher in Grades K-6
Jessica Asaro	9-2-2024	Elementary School Teacher in Grades K-6
Hallie Caparoni	9-2-27	Teacher Of Preschool Through Grade 3, Teacher of Students w/Disabilities
Maryeline Corro	8-31-2026	Teacher Of Spanish
Hannah Gurmankin	9-2-2025	Elementary School Teacher in Grades K-6, Teacher of Students w/Disabilities
Danielle Jackson	8-31-2026	Teacher Of Preschool Through Grade 3, Teacher of Students w/Disabilities
Jessica Lopa	7-2-2027	School Psychologist
Amanda McGrane	3-2-2028	Elementary School Teacher in Grades K-6
Brittany Ruane	12-2-2027	Teacher of Preschool Through Grade 3, Teacher of English as A Second Language
Milmari Sanchez	3-7-2027	Teacher of English as a Second Language
Kellie Savona	9-2-2024	Elementary School Teacher in Grades K-6
Nicole Torrey	9-2-2024	Elementary School Teacher in Grades K-6

- h. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **renewal of Support Staff for the 2024-2025 school year** as follows:

Employee Name	Position
Lee Nittel	Superintendent
Carolina Rodriguez	Business Administrator/Board Secretary
Adam Zygmunt	Principal
Michael Marini	Facilities Manager
Rosalia Aragon	Accountant
Matthew Bruhn	Technology Coordinator/Supervisor
Lourdes Conroy	Main Office Secretary
Angela Sabatino Guerrero	Administrative Assistant to the Superintendent; Secretary to the Board Secretary
Debra Hanley	Administrative Assistant to the Business Administrator
Lori Lashevicki	Administrative Assistant to the Principal
Lisa Palmieri	School Treasurer
Luana Piccolino-Bruhn	CST Secretary
Miriam Gonzales	Custodian
Jenny Luz Hurtado	Custodian
Fernando Lucero	Custodian
Lucas Mendez	Custodian

- i. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **renewal of the full-time Administrative Staff for the 2024-2025 school year** as follows:

Staff Member	Position
Kelsey Alpaugh	Paraprofessional Aide
Jodianne Cullen	Paraprofessional Aide
Tara Dyson	Paraprofessional Aide
Julia Fedorko	Paraprofessional Aide
Yaricelys Guerra	Paraprofessional Aide
Keri Hanlon	Paraprofessional Aide
Maria Herrerra	Paraprofessional Aide
Lisa Lardieri	Paraprofessional Aide
Lorraine Lopez	Paraprofessional Aide
Kathleen Mury	Paraprofessional Aide
Victoria Pignatelli	Paraprofessional Aide
Berihoska Pumarol	Paraprofessional Aide
Lisa Van Ness	Paraprofessional Aide
Feona Walters-Harris	Paraprofessional Aide
Grace Watt	Paraprofessional Aide
Linda Beatty	Cafeteria Aide
Patricia Carter	Cafeteria Aide
Angelina Catalan	Cafeteria Aide
Linda Slahor	Cafeteria Aide

- j. RESOLVED, that the Board of Education accept the recommendation of the Superintendent and approves **Sebastian Rodriguez as a Technology Support Specialist summer assistant**, July 1, 2024 through August 22, 2024 Monday through Thursday, 8:00 a.m. to 4:00 p.m. at a rate of \$18.57/hour. Acct #: 11.000.222.100.00.000

Motion of: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES							
NO							
ABSTAIN							
RECUSE							

**17. POLICY / OPERATIONS / PUBLIC RELATIONS** *Committee of a Whole*

**18. BUILDINGS & GROUNDS** *Pete Bruseo, Brian Homeyer, Srinivasa Rajagopal*

**19. Presidents Report**

**20. Dover Report** *Diane Morris, Katie Bartnick, Brian Homeyer*

**21. MHEF Report** *Katie Bartnick, Jennifer Antoncich*

**22. Liaison to Mine Hill Township Report** *Jennifer Antoncich, Jennifer Waters*

**23. Community Committee Report**

**24. Old Business**

**25. New Business**

**26. Public Discussion**

**27. Executive Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m. the Board approves the following resolution:

Roll Call Vote	Jennifer Antonicich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES							
NO							
ABSTAIN							
RECUSE							

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

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## 28. Return to Public Session

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m. the Board returns to the regular session meeting.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES							
NO							
ABSTAIN							
RECUSE							

## 29. Adjournment

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m. the Board adjourns meeting.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES							
NO							
ABSTAIN							
RECUSE							